



## Notice of Meeting

### SURREY COUNTY COUNCIL'S LOCAL COMMITTEE (GUILDFORD)

**Date:** WEDNESDAY 12 SEPTEMBER 2012

**Time:** 19:00

(The formal Committee agenda begins straight after an informal and open question time session that will be up to 30 minutes long.)

**Venue:** Elmslie Hall, George Abbot School, Woodruff Avenue, Guildford GU1 1XX

**Contact:** **Carolyn Anderson**

**Community Partnership & Committee Officer**

Surrey County Council, Old Millmead House,  
Millmead, Guildford, GU2 4BB

[For queries on the content of the agenda and requests for copies of related documents]

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If you would like this document in large print, Braille, on tape or in another language, please contact the Community Partnerships Team (Guildford) on 01483 517 336.

**A hearing loop is available on request at the meeting.** 

**This agenda and the corresponding reports can also be accessed on the website at [www.surreycc.gov.uk/guildford](http://www.surreycc.gov.uk/guildford), then '[Committee papers](#)'**

#### **Surrey County Council Members:**

Mr Bill Barker	Horsleys
Mr Keith Taylor	Shere
Mr Mark Brett-Warburton (Chairman)	Guildford South-East
Mr David Goodwin	Guildford South-West
Mrs Marsha Moseley	Ash
Mr Graham Ellwood (Vice Chairman)	Guildford East
Mr Simon Gimson	Shalford
Ms Pauline Searle	Guildford North
Ms Fiona White	Guildford West
Mr Keith Witham	Worplesdon

#### **Guildford Borough Council (for Highways and Transportation matters)**

Councillor Mark Chapman	Westborough (Lib Dem)
Councillor Christian Holliday	Burpham (Con)

*Councillor Diana Lockyer-Nibbs*  
Councillor Bob McShee  
*Councillor Nigel Manning*  
Councillor James Palmer  
*Councillor Tony Phillips*  
Councillor Caroline Reeves  
*Councillor Tony Rooth*  
Councillor Jenny Wicks

*Normandy (Con) TBC\**  
Worplesdon (Con)  
*Ash Vale (Con) TBC\**  
Shalford (Con)  
*Onslow (Lib Dem) TBC\**  
Friary & St. Nicolas (Lib Dem)  
*Pilgrims (Con) TBC\**  
Clandon & Horsley (Con)

**Substitutes**

Councillor David Carpenter  
Councillor Julia McShane  
*Councillor Nikki Nelson-Smith*  
*Councillor Gill Harwood*  
*Councillor Iseult Roche*  
*Councillor Zoe Franklin*

Merrow (Con)  
Westborough (Lib Dem)  
*Christchurch (Con) TBC\**  
*Stoughton (Lib Dem) TBC\**  
*Worplesdon (Con) TBC\**  
*Stoke (Lib Dem) TBC\**

*\* Indicates that a completed copy of the Register of Pecuniary Interests had not been submitted by the member at the time of publishing the agenda. This should be completed in advance of the date of the committee.*

## NOTES:

1. Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
2. As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
3. If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
4. If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.
5. Members with a pecuniary interest should withdraw from the meeting during the discussion of that item.
6. Members are requested to make any declarations of pecuniary interest on a form available from the Community Partnership & Committee Officer before the meeting and also distributed to Members in advance.
7. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions or amendments not later than one hour before the start of the meeting.
8. If any Member of the Committee or member of the public has a query concerning questions or petitions, please contact the Community Partnership & Committee Officer at the earliest opportunity.
9. Substitutions (Borough Council only) must be notified to the Community Partnership & Committee Officer by the absent Member or group representative at least half an hour in advance of the meeting.
10. Members of the public wishing to ask a question during the informal question time do not need to let the Committee know prior to the meeting. The Local Committee cannot guarantee to answer on the spot but promises to get you an answer in ten working days or, if it is a particularly difficult question, to report progress made in that time. Please note that the Committee is not able to respond to questions relating to planning applications or to Rights of Way matters that will be discussed later in the same meeting.
11. Members of the public wishing to comment on the accuracy of the content of committee reports are requested to contact the Community Partnership and Committee Officer in advance of the meeting.

# A G E N D A

## PART ONE – IN PUBLIC

	PAGE
<b>1 APOLOGIES FOR ABSENCE &amp; SUBSTITUTIONS</b> To receive any apologies for absence from Members under Standing Order 39.1 and substitutions (Guildford Borough members only)	
<b>2 DECLARATIONS OF INTEREST</b> To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting (see agenda notes page iii).	
<b>3 MINUTES OF THE LAST MEETING</b> To confirm the minutes of the Surrey County Council Local Committee (Guildford) held on 13 June 2012. (The minutes will be available in the meeting room half an hour before the start of the meeting.)	1
<b>4 PETITIONS</b> To receive any petitions from local government electors within the Guildford Borough area in accordance with Standing Order 65 and the Local Committee protocol. Petitions must be submitted to the Community Partnership & Committee Officer at least 5 working days before the meeting.  i. Petition for a crossing point in Kings Road, Shalford	<i>Tabled</i>
<b>5 PUBLIC AND MEMBER WRITTEN QUESTIONS</b> a) To receive any written questions from local government electors within the Guildford Borough area. Questions must be submitted in writing to the Community Partnership & Committee Officer at least 5 working days before the meeting  b) To receive any written questions from Members of the Local Committee under Standing Order 47. Questions must be submitted in writing to the Community Partnership & Committee Officer at least 4 working days before the meeting.	<i>Tabled</i>
<b>6 MEMBERS LOCAL ALLOCATION</b> <span style="float: right;">[All Wards]</span> To receive a report on the uses to be made of the Members' capital and revenue budgets for 2012-2013, noting actions carried out under delegated authority.	15
<b>7 LOCAL SUSTAINABLE TRANSPORT FUND</b> <span style="float: right;">[Westborough, Stoke and Town Centre wards]</span> To consider the following:  i. <b>LSTF Travel Smart Annual Report 2011-12</b> To update on the activities of the first year of the Local Sustainable Transport Fund (Key Component)	23

ii.	<b>LSTF Travel Smart Transport Fund (Large Bid) Programme 2012-13</b> To update on the Local Sustainable Transport (Large Bid) and agree the draft programme of funding for schemes for the 2012/13 financial year.	<b>35</b>
iii.	<b>Progress with the development of a Park and Ride site at Onslow</b> To note the capital grant and consider how members can support the programme of works	<b>55</b>
iv.	<b>A25 Parkway, Ladymead and Midleton Road shared cycle and pedestrian route</b> To consider implementation of a shared cycle and pedestrian route	<b>63</b>
<b>8</b>	<b>REVIEW OF GUILDFORD TOWN CONTROLLED PARKING ZONE PAY AND DISPLAY &amp; HOURS OF CONTROL</b> <i>[Friary &amp; St Nicholas, Holy Trinity Wards]</i> This report presents the findings of consultations with residents and businesses in three areas of the town centre, the area around Millmead, the area around Woodbridge Road and part of Warwick's Bench	<b>69</b>
<b>9</b>	<b>HIGHWAYS UPDATE</b> <i>[All Wards]</i> To receive a report providing an update on the 2012/13 programme of highway works for Guildford agreed by the Local Committee at their meetings in March and June	<b>85</b>
<b>10</b>	<b>SURREY LOCAL FLOOD RISK MANAGEMENT STRATEGY</b> <i>[All Wards]</i> To inform the Guildford Local Committee of partnership arrangements and responsibilities for strategic flood risk management in Surrey; and consult on our ambitions in the draft Surrey Local Flood Risk Management Strategy.	<b>97</b>
<b>11</b>	<b>SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT</b> <i>[All Wards]</i> To receive a report outlining the major strands of activity being undertaken within Guildford Area by the Surrey Fire and Rescue Service (SFRS) teams based at Guildford and Gomshall Fire Stations	<b>103</b>
<b>12</b>	<b>LOCAL PREVENTION COMMISSIONING (YOUTH SERVICE)</b> <i>[All Wards, with especial relevance to Westborough, Stoke and Ash]</i> To consider extending the Local Prevention Framework contract by 5 months to 31 August 2013.	<b>129</b>

**13 FORWARD PROGRAMME**

**141**

To consider the Forward Programme of reports for the Local Committee for 2012/13.

**Dispatch:**

**4 September 2012**

Copies of the reports listed on this agenda will be available at libraries and on our website. Please visit [www.surreycc.gov.uk/guildford](http://www.surreycc.gov.uk/guildford) and follow the link to “Committee papers”.

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**Chief Executive**

Dr David McNulty